

June 5, 2025

Ryan Kirkham, Protective Services Manager
Peace River Regional District
1981 Alaska Avenue
Dawson Creek, BC V1G 4H8

Reference: LGPS-11883

Re: Community Emergency Preparedness Fund - 2025 Public Notification and Evacuation Route Planning – CONFIDENTIAL Approval Agreement

Dear Mr. Kirkham,

Thank you for submitting an application, revised May 20, 2025, for the Public Notification and Evacuation Route Planning funding stream under the Community Emergency Preparedness Fund.

I am pleased to inform you **in confidence** that your project, *Regional District New Evacuation Route Plan & Updated Public Notification Plan*, has been recommended for funding. A grant in the amount of \$40,000.00 has now been approved.

As outlined in the Program and Application Guide, grant payments will be issued when the approved project is complete and UBCM has received and approved the required final report and financial summary.

The Ministry of Emergency Management and Climate Readiness has provided funding for this program. To satisfy the terms of the contribution agreement, the following requirements must be met in order to be eligible for grant payment:

- (1) This approval agreement is required to be signed by the Band Manager, CAO, CFO, or designate and returned to UBCM within 30 days of the date of this letter;
- (2) To provide the Province of BC with the opportunity to make announcements of funding approvals under this program, please keep information regarding this funding approval **in confidence until August 1, 2025**.
- (3) The funding is to be used solely for the purpose of the above-named project and for the expenses itemized in your approved application and budget;
- (4) Projects must result in the development of a new or updated Evacuation Route Plan and/or Public Notification Plan. Please refer to Table 1 on page 5 of the

The Community Emergency Preparedness Fund is funded by the Province of BC

Program and Application Guide for the recommended content and eligibility requirements for Public Notification and Evacuation Route Plans;

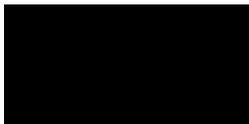
- (5) All expenditures must meet eligibility and funding requirements as defined in the *Program and Application Guide* (refer to Sections 4, 5, and 6);
- (6) All project activities must be completed within one year and no later than June 5, 2026;
- (7) The final report is required to be submitted to UBCM within 30 days of project end date and no later than July 6, 2026;
- (8) Any unused funds must be returned to UBCM within 30 days following the project end date;
- (9) Approved applicants are required to grant the Province of British Columbia free and clear access and distribution rights, specifically a perpetual, royalty-free, non-exclusive, worldwide license to use, reproduce, modify, and distribute, any and all of the spatial data products acquired/produced using CEPF funding.

Please note that descriptive information regarding successful applicants and projects will be posted on the UBCM and/or provincial government websites, or shared through provincial governments news releases or events, and all interim, progress and/or final report materials will be made available to the provincial government.

I would like to congratulate the Peace River Regional District for responding to this opportunity to support emergency preparedness and resiliency in your community.

If you have any questions, or if we can provide any assistance, please contact 250-356-7123 or cepf@ubcm.ca.

Sincerely,



Rebecca Bishop, Program Officer
On behalf of Lynsay Pacey, Program Officer

cc. *Jenna Shaw, Emergency Management Officer*

Approval Agreement (to be signed by the Band Manager, CAO, CFO, or designate)

I, Shawn Dahlen, authorized designate of the Peace River Regional District, have read and agree to the requirements for funding under the **2025 Public Notification and Evacuation Route Planning** funding stream.



June 23, 2025

Signature, Title

Date

Please return an electronic copy of this signed Approval Agreement to cepf@ubcm.ca.