



## REQUEST FOR DECISION

File # 1880-20

**Report To:** Mayor and Council  
**From:** Director of Finance  
**Presenter:** Shirley Collington  
**Subject:** Administration Report No. 0066/24  
2023 Statement of Financial Information (SOFI)  
**Meeting:** Regular Council  
**Meeting Date:** 27 May 2024

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### RECOMMENDATION:

"THAT, Council approve the Statement of Financial Information (SOFI) for the year ended December 31, 2023,  
AND FURTHER THAT, the Mayor and Director of Finance be authorized to sign the Statement of Financial Information (SOFI) Approval."

### CAO'S COMMENTS:

**The disclosure of financial information, including compensation information by local governments in BC is required by law, but also serves to ensure transparency.**

### ALTERNATIVE RECOMMENDATION:

**"THAT, Administration Report No. 0066/24 - 2023 Statement of Financial Information (SOFI) be received for information."**

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### KEY ISSUES(S)/ CONCEPTS DEFINED:

**The attached Statement of Financial Information (SOFI) for the 2023 year is required to be submitted to the Province and requires Council approval.**

***Financial Information Act BC REG. 371.93 states (in part):***

**9.(2) A statement of financial information prepared by the municipality must be approved by its council and by the officer assigned responsibility for the financial administration under the *Community Charter*.**

RELEVANT POLICY:

***Financial Information Act***

IMPLICATIONS OF RECOMMENDATION
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**COMPLIANCE WITH STRATEGIC PILLARS:**

Vibrant Community – Invest in community safety, social, cultural, and recreational programs.

Relationships & Advocacy – Initiate and foster relationships and advocate to decision makers on the issues that impact our community and our neighbours.

Economic Development – Enhance community economic development to provide opportunities and sustainability for Fort St. John.

Organizational Excellence – Provide a healthy workplace that is inclusive and builds on our diversity, engagement, and sense of community.

Managing Assets – Build and manage assets that support the current and future needs of the community.

**COMPLIANCE WITH STRATEGIC PRIORITIES:**

**GENERAL:**

**The Statement of Financial Information (SOFI) report ensures municipal compliance with Provincial reporting requirements. The purpose of the SOFI report is to report the disbursements for employee remuneration, goods, and services. The SOFI report must be presented to Council for approval each year and must include:**

- | **Statement of Financial Information approval**
- | **Council Remuneration and Expenses**
- | **Employee Remuneration and Expenses (detail provided for remuneration over \$75,000 as per statutory requirement)**
- | **Vendor Listing (detail provided for vendors over \$25,000 as per statutory requirement)**

**SOFI schedules are based on the timing of actual payments (cash basis) as compared to the accrual basis generally used in other financial statement schedules.**

**ORGANIZATIONAL:**

**FINANCIAL:**

**The City of Fort St. John has two collective agreements in place: BC Government Employee Union (BCGEU) and International Association for Fire Fighters (IAFF). A summary of the remuneration within each category is below:**

**Category Total Remuneration**

<b>Council</b>	<b>\$ 338,179.71</b>
<b>Exempt</b>	<b>\$ 4,834,162.30</b>
<b>BCGEU</b>	<b>\$ 16,061,291.90</b>
<b>IAFF</b>	<b>\$ 4,185,937.18</b>

**FOLLOW UP ACTION:**

**Sign and submit the SOFI report to the Province of BC.**

**COMMUNITY CONSULTATION:**

**COMMUNICATION:**

**DEPARTMENTS CONSULTED ON THIS REPORT:**

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**Attachments:**

**RESPECTFULLY SUBMITTED:**

**Shirley Collington, Director of Finance**  
**07 May 2024**



# 2023 Statement of Financial Information (SOFI)



**CITY OF FORT ST. JOHN**  
**STATEMENT OF FINANCIAL INFORMATION APPROVAL**

**The undersigned, as authorized by the Financial Information Regulation, Schedule 1, Subsection 9 (2), approves all the statements and schedules included in the Statement of Financial Information, produced under the *Financial Information Act*.**

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Shirley Collington  
Director of Finance  
30-May-24

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Lilia Hansen  
Mayor (on behalf of Council)  
30-May-24

**CITY OF FORT ST. JOHN  
SCHEDULE OF GUARANTEE AND INDEMNITY AGREEMENTS**

*for the year ended December 31, 2023*

Information on all guarantees and indemnities for this organization is as follows:

**Guarantees**

The organization has not given any guarantees under the Guarantees and Indemnities Regulation.

**Indemnities**

The organization has not given any indemnifications under the Guarantees and Indemnities Regulation.

**CITY OF FORT ST. JOHN  
SCHEDULE OF RENUMERATION AND EXPENSES**

<i>for the year ended December 31, 2023</i>		(1) REMUNERATION	(2) EXPENSES	TOTAL
<b>ELECTED OFFICIALS</b>	<b>POSITION</b>			
Hansen, Lilia	Mayor	\$ 101,169.88	\$ 15,546.54	\$ 116,716.42
Bolin, Trevor	Councillor	38,329.35	-	38,329.35
Klassen, Gordon	Councillor	40,089.35	15,828.75	55,918.10
Lequiere, Jim	Councillor	40,083.08	1,464.62	41,547.70
MacDougall, Sarah	Councillor	38,329.35	10,629.31	48,958.66
Stewart, Byron	Councillor	40,089.35	5,289.67	45,379.02
Zabinsky, Tony	Councillor	40,089.35	13,784.08	53,873.43
<b>Subtotal - Elected Officials</b>		<b>\$ 338,179.71</b>	<b>\$ 62,542.97</b>	<b>\$ 400,722.68</b>
<b>EMPLOYEES</b>	<b>POSITION</b>			
Ali, R	Equipment Operator I	95,536.38	-	\$ 95,536.38
Andrews, F	RCMP Guard	87,459.51	-	87,459.51
Anstiss, L	Mechanic II	106,859.50	2,696.59	109,556.09
Armstrong, G	Utility Maintenance Operator I	113,844.90	120.00	113,964.90
Arnold, C	Ice Maintenance Technician	100,185.51	5,843.30	106,028.81
Austin, C	Fire Fighter	154,178.30	-	154,178.30
Avanthay, H	Facility Allocations Clerk	94,925.75	-	94,925.75
Avanthay, R	Water/Sewer Plant Operator III	112,538.95	610.00	113,148.95
Babiy, A	Utilities Superintendent	134,533.36	-	134,533.36
Baker, E	Facilities Labourer	77,360.20	-	77,360.20
Beard, S	Fire Lieutenant	180,513.32	-	180,513.32
Bernardin, A	Deputy Treasurer/Collector	114,568.98	4,755.26	119,324.24
Bertillo, J	Facilities Labourer	95,880.85	-	95,880.85
Bishop, S	Network Support Technician	94,623.43	-	94,623.43
Blades, D	Deputy Chief Administration Officer	210,147.00	-	210,147.00
Bosma, S	Executive Assistant	91,614.67	-	91,614.67
Bote, N	Facilities Labourer	89,885.63	-	89,885.63
Bowie, J	Chief Human Resources Officer	194,353.46	1,093.57	195,447.03
Bowie, L	Health and Safety Coordinator	105,699.70	909.01	106,608.71
Bowie, R	Fire Lieutenant	180,756.97	2,007.93	182,764.90
Brace, C	Deputy Corporate Officer	113,381.47	3,837.32	117,218.79
Brennan, S	Fire Fighter	111,023.06	-	111,023.06
Bruvold, I	Roads Supervisor	116,809.31	-	116,809.31
Bryde, K	Pool Manager	151,551.09	5,263.74	156,814.83
Butler, V	Arts and Culture Programmer	93,400.62	3,032.83	96,433.45
Callison, C	Civic Properties Technician	91,816.79	-	91,816.79
Carlson, K	Director of Community Services	169,903.22	1,797.12	171,700.34
Carlstrom, B	Engineer	105,124.10	-	105,124.10
Carrell, A	Pool Attendant I	81,454.51	1,355.68	82,810.19
Caughill, S	Fire Captain	177,448.39	-	177,448.39
Cazes, M	Labourer	83,474.40	-	83,474.40
Chand, R	Electrician II	151,185.70	-	151,185.70
Chorney, D	Roads Superintendent	133,838.51	2,880.59	136,719.10
Collington, S	Director of Finance	155,016.10	-	155,016.10
Comeau, D	Equipment Operator III	84,303.75	-	84,303.75
Corbett, R	Facility Maintenance Engineer	118,068.97	-	118,068.97
Corriveau, M	Equipment Operator II	105,318.45	-	105,318.45
<b>Page Subtotal:</b>		<b>\$ 4,478,584.81</b>	<b>\$ 36,202.94</b>	<b>\$ 4,514,787.75</b>

**CITY OF FORT ST. JOHN  
SCHEDULE OF REMUNERATION AND EXPENSES**

<i>for the year ended December 31, 2023</i>		(1) REMUNERATION	(2) EXPENSES	TOTAL
EMPLOYEES	POSITION			
Crompton, M	Fire Lieutenant	138,526.65	-	138,526.65
D'Agostino, M	Fire Captain	162,482.37	1,499.66	163,982.03
Darling, C	Equipment Operator III	94,869.95	-	94,869.95
Dawes, M	Fire Fighter	82,494.58	-	82,494.58
Decker, J	Director of Planning and Engineering	160,617.94	10,307.42	170,925.36
Demers, D	Utilities Maintenance Supervisor	161,708.70	-	161,708.70
Demers, K	Groundskeeper	87,460.90	-	87,460.90
Demers, T	Administration Assistant II	76,022.90	-	76,022.90
Donszelmann, J	Fire Fighter	164,957.91	-	164,957.91
Durnford, G	Utilities Treatment Supervisor	125,207.81	2,496.34	127,704.15
Eggie, C	Manager of Human Resources and Labour Relations	130,522.96	1,309.25	131,832.21
Ehlert, K	Equipment Operator III	105,222.95	-	105,222.95
Faulkner, C	Fire Fighter	159,659.87	-	159,659.87
Fenney, R	Water/Sewer Plant Operator II	99,482.91	-	99,482.91
Fernandes, B	Facilities Labourer	95,852.99	-	95,852.99
Fletcher, P	Systems Administrator	116,729.80	-	116,729.80
Forbes, R	Fire Fighter	156,665.60	-	156,665.60
Fornelli, J	Detention Facility Supervisor	98,090.95	-	98,090.95
Forster, T	Fire Fighter	108,496.32	-	108,496.32
Frisch, E	Executive Assistant	86,950.43	4,336.07	91,286.50
Fugere, S	Equipment Operator I	99,007.14	-	99,007.14
Gallant, N	Community Development Coordinator	97,656.16	1,764.68	99,420.84
Garner, J	Director of Public Works and Utilities	165,972.48	5,984.16	171,956.64
Gauvreau, R	Facilities Supervisor	99,859.81	-	99,859.81
Gold, K	Mechanic I	102,363.43	120.00	102,483.43
Gould, T	Facilities Supervisor	101,287.34	-	101,287.34
Grant, J	Fire Captain	160,818.47	8,904.71	169,723.18
Green, D	Recreation Programmer	87,258.40	-	87,258.40
Griffith, E	Arts and Culture Manager	113,324.49	2,597.55	115,922.04
Haab, K	Facilities Operator	98,910.56	-	98,910.56
Hamlyn, M	Equipment Operator I	98,457.92	-	98,457.92
Hammond, J	Court Liaison	90,429.57	-	90,429.57
Harder, C	Parks Manager	124,453.67	-	124,453.67
Harris, V	Recreation Manager	114,188.32	2,439.69	116,628.01
Harrison, B	Facilities Labourer	79,552.39	-	79,552.39
Harrison, J	Communication Specialist	83,279.34	2,980.47	86,259.81
Harvey, R	Communications Coordinator	117,500.81	692.61	118,193.42
Hekker, M	Equipment Operator I	79,325.68	-	79,325.68
Horst, A	Fire Fighter	152,243.09	-	152,243.09
Isenberg, B	Bylaw Supervisor	110,256.84	2,267.67	112,524.51
Jackson, C	Planning Manager	112,409.74	4,719.56	117,129.30
Jodoin, K	RCMP Court Unit Clerk	76,589.71	-	76,589.71
Johnston, J	Equipment Operator I	97,075.19	-	97,075.19
Joy, D	Chief Financial Officer	182,992.97	3,690.37	186,683.34
Juch, A	Equipment Operator I	76,334.17	-	76,334.17
Juneau, G	Civic Properties Technician	87,889.60	-	87,889.60
Kalina, A	Engineering Technologist	98,103.04	2,404.44	100,507.48
Kerr, L	RCMP Guard	87,964.55	-	87,964.55
Klassen, B	Facilities Operator	82,218.75	-	82,218.75
Page Subtotal:		\$ 5,489,748.12	\$ 58,514.65	\$ 5,548,262.77

**CITY OF FORT ST. JOHN  
SCHEDULE OF RENUMERATION AND EXPENSES**

<i>for the year ended December 31, 2023</i>		(1) REMUNERATION	(2) EXPENSES	TOTAL
EMPLOYEES	POSITION			
Koebel, K	IT Systems Analyst	113,275.23	-	113,275.23
Konashuk, T	Human Resources Assistant	90,583.65	-	90,583.65
Kutcher, J	RCMP Records Systems Clerk	76,610.92	-	76,610.92
Kyllo, D	RCMP Support Manager	114,180.19	2,163.37	116,343.56
Levac, D	RCMP Watch Clerk	75,801.02	-	75,801.02
Lovett, A	Planning Technologist	94,617.58	-	94,617.58
MacDonald, M	Chief Administrative Officer	244,322.22	12,930.07	257,252.29
MacGillivray, J	Equipment Operator I	98,937.23	-	98,937.23
MacPhee, B	Facilities Supervisor	96,452.19	-	96,452.19
Martin, L	Capital Asset Analyst	97,560.67	-	97,560.67
Mathieu, S	Facilities Operator	97,658.31	366.45	98,024.76
Matsalla, D	GIS Technologist	99,232.55	-	99,232.55
McCartney, K	Equipment Operator III	106,253.67	100.00	106,353.67
McCue, B	Corporate Officer	139,583.44	4,765.48	144,348.92
McGuire, R	Engineering Technologist	89,025.63	-	89,025.63
McKinley, K	Facilities Manager	142,213.92	3,385.12	145,599.04
Miller, J	Facilities Labourer	83,035.42	-	83,035.42
Moore, B	Fire Fighter	151,709.37	-	151,709.37
Morgan, A	Equipment Operator II	109,640.53	100.00	109,740.53
Morgan, B	Fire Captain	188,413.36	-	188,413.36
Morin, D	Facilities Labourer	79,500.45	-	79,500.45
Nadeau, R	Equipment Operator II	101,316.67	-	101,316.67
Negrin, S	Health and Safety Manager	134,152.32	-	134,152.32
Nelson, C	Recreation Programmer	86,345.74	5,968.11	92,313.85
Nicholl, T	Facilities Operator	85,487.04	-	85,487.04
Nicoll, K	Water/Sewer Plant Operator II	105,433.87	-	105,433.87
Norton, R	Fire Chief / Director of Public Safety	181,058.53	8,037.85	189,096.38
Novak, B	Building Official II	120,260.42	-	120,260.42
Ockenden, J	Fire Fighter	146,425.80	100.00	146,525.80
O'Hanley, A	Equipment Operator I	93,080.22	-	93,080.22
Olanski, B	Payroll Clerk	80,975.14	-	80,975.14
Palowich, A	Development Services Assistant	83,947.74	-	83,947.74
Panoulis, L	IT Manager	145,405.56	-	145,405.56
Patil, A	Facilities Labourer	87,050.77	366.45	87,417.22
Peters, S	Economic Development Coordinator	90,915.14	1,799.59	92,714.73
Pineau, W	Civic Properties Electrician	96,160.31	-	96,160.31
Pliassova-Bakounina, Y	Bylaw Officer II	91,521.82	3,059.82	94,581.64
Rana, S	Facilities Labourer	87,068.41	-	87,068.41
Redpath, C	Maintenance Manager	150,497.55	1,283.75	151,781.30
Rempel, K	Fire Fighter	143,834.33	-	143,834.33
Richer, J	Water/Wastewater Plant Operator in Training	89,662.62	-	89,662.62
Riessner, E	Finance Billing Clerk	75,497.30	4,646.11	80,143.41
Ristau, T	Fire Captain	171,641.59	-	171,641.59
Robinson, J	Fire Fighter	156,072.45	78.00	156,150.45
Robinson, K	Equipment Operator II	109,898.79	-	109,898.79
Roe, P	Fire Fighter	146,605.29	-	146,605.29
Ryan, K	Facilities Labourer	86,045.58	-	86,045.58
Sampson, R	Equipment Operator III	107,694.05	-	107,694.05
Sawyer, J	Bylaw Officer II	80,954.25	-	80,954.25
Page Subtotal:		\$ 5,523,616.85	\$ 49,150.17	\$ 5,572,767.02

**CITY OF FORT ST. JOHN  
SCHEDULE OF REMUNERATION AND EXPENSES**

<i>for the year ended December 31, 2023</i>		(1) REMUNERATION	(2) EXPENSES	TOTAL
EMPLOYEES	POSITION			
Schubert, B	Facilities Labourer	86,053.81	-	86,053.81
Scott, A	RCMP Watch Clerk	76,175.07	-	76,175.07
Scott, D	Roads Supervisor	109,906.07	2,522.60	112,428.67
Simpson, D	Deputy Fire Chief	169,578.41	5,045.64	174,624.05
Skinner, J	Finance Payables Clerk	80,909.23	-	80,909.23
Smith, K	Aquatic Supervisor	85,698.65	18,892.56	104,591.21
Snow, T	Finance Receivables Clerk	78,654.70	4,383.04	83,037.74
Steiner, T	Utility Maintenance Operator III	151,986.92	4,146.81	156,133.73
Stewart, J	Capital Projects Manager	141,723.41	-	141,723.41
Stobbe, A	Fire Inspector	147,523.96	4,863.59	152,387.55
Sullivan, D	RCMP Guard	83,770.31	-	83,770.31
Sullivan, L	Fire Fighter	163,036.67	-	163,036.67
Tamm, M	RCMP LAN Administrator	92,571.54	-	92,571.54
Tancock, R	Fire Captain	200,919.17	-	200,919.17
Teichroeb, A	Fire Fighter	155,393.73	1,887.93	157,281.66
Thola, B	Payroll and Benefits Coordinator	101,711.53	2,462.41	104,173.94
Thomson, D	Equipment Operator II	121,680.84	-	121,680.84
Titley, K	Utility Maintenance Operator II	125,723.43	-	125,723.43
Tjepkema, A	Fire Lieutenant	165,042.33	1,887.93	166,930.26
Travis, S	Parks Maintenance Supervisor	86,439.14	-	86,439.14
Troiano, M	Deputy Fire Chief	164,443.24	6,270.90	170,714.14
Vaskic, Z	Building Service Worker	80,553.55	-	80,553.55
VonBorck, T	Parks Technician	92,870.91	1,455.53	94,326.44
Ward, K	Building Official III	122,309.69	-	122,309.69
Wickham, B	Health and Safety Assistant	84,029.64	4,228.97	88,258.61
Wideman, K	Equipment Operator I	86,500.52	-	86,500.52
Wieler, J	Utility Maintenance Operator I	90,552.68	-	90,552.68
Wilson, D	Equipment Operator III	96,108.44	-	96,108.44
Wilson, W	Shop Foreman	117,577.43	2,339.12	119,916.55
Winn, A	Fire Fighter	157,531.14	-	157,531.14
Wuthrich, N	Equipment Operator II	86,916.86	-	86,916.86
Page Subtotal:		\$ 3,603,893.02	\$ 60,387.03	\$ 3,664,280.05
<b>Subtotal - employees with remuneration exceeding \$75,000</b>		<b>\$ 19,095,842.80</b>	<b>\$ 204,254.79</b>	<b>\$ 19,300,097.59</b>
<b>Consolidated Total - employees whose remuneration is \$75,000 or less</b>		<b>\$ 5,985,548.58</b>	<b>\$ 14,696.35</b>	<b>\$ 6,000,244.93</b>
<b>Subtotal - Employees</b>		<b>\$ 25,081,391.38</b>	<b>\$ 218,951.14</b>	<b>\$ 25,300,342.52</b>
<b>Grand Total - Elected Officials and Employees</b>		<b>\$ 25,419,571.09</b>	<b>\$ 281,494.11</b>	<b>\$ 25,701,065.20</b>

(1) Includes any form of salary, wage, taxable benefits, including applicable allowances paid to the employee or on behalf of an employee.

(2) Includes travel expenses, memberships, tuition, relocation, vehicle reimbursements, and registration fees paid directly to an employee or to a third party on behalf of an employee.

Any differences between this schedule and the financial statements are attributed to payroll overhead, severance payments and taxable benefits. Remuneration is reported based on the year it is paid pursuant to the Canada Revenue Agency regulations, whereas it is accounted for in the financial statements based on the year it is earned. Taxable remuneration also includes any accumulated vacation payouts due on termination.

**CITY OF FORT ST. JOHN  
STATEMENT OF SEVERANCE AGREEMENTS**

*for the year ended December 31, 2023*

There were no severance agreements made between the City of Fort St. John and its non-unionized employees during the 2023 fiscal year.

**CITY OF FORT ST. JOHN  
SCHEDULE OF SUPPLIERS OF GOODS OR SERVICES**

<i>for the year ended December 31, 2023</i>	<b>AMOUNT PAID TO SUPPLIER</b>
<b>AGGREGATE PAYMENTS EXCEEDING \$25,000</b>	
112 ST Investment Ltd.	456,527.60
5 Star Services and Products Inc.	27,507.63
555559 BC Ltd dba Service on Site	118,691.87
AAA-Safety	39,117.28
Aardvark Pavement Marking Services	170,355.20
ABC Recycling	105,508.00
Acera Insurance Services Ltd.	832,977.84
Acklands-Grainger Inc.	144,377.75
Aclara RF System Inc.	32,833.50
Aeroquest Mapcon Inc.	111,061.65
Aggressive Pump & Supply Inc.	55,113.63
Alpine Glass Windows & Doors Ltd.	52,345.01
Alsco Canada Corporation	29,364.72
Amazon.ca	96,744.02
Aquam	25,698.49
Arctech Welding & Machining Ltd.	47,798.57
Ascent Employment Law Corporation	68,810.90
AssetWorks LLC	47,807.64
Associated Fire Safety	53,537.04
ATS Traffic	71,961.36
Automated Aquatics Canada Ltd.	60,092.65
BC Assessment	224,023.69
BC Fire Safe Protection Services	99,602.39
BC Government & Service Employees'	291,188.99
BC Housing Management	31,087.40
BC Hydro	174,378.75
BC Hydro & Power Authority	1,853,860.58
BC Transit	1,511,273.35
BGC Engineering Inc.	218,389.97
BGE Indoor Air Quality Solutions Ltd.	25,945.92
Big Hill Services Ltd.	46,400.29
Big League Utilities Corp	62,827.64
Bold Promotions	39,023.05
Brandt Tractor Ltd	523,182.20
Brenntag Canada Inc.	36,112.24
Brogan Safety Supply Ltd	29,765.19
Canadian Tire	40,649.26
Canoe Procurement Group of Canada	100,000.85
Cansel Survey Equipment Inc.	25,566.05
Can-Traffic Services Ltd	25,689.94
Carbon Mountain Drilling & Water Services Ltd.	58,797.90
CDW Canada Inc.	48,566.55
CentralSquare Canada Software Inc.	107,322.24
Chapman Industries Ltd.	99,604.58
City Employee Staff Fund	36,069.68
Civic Legal LLP	155,164.13
Claro Environmental Technologies	28,569.08
Clartech Industries Inc	42,524.58
Cocoflo Innovations Inc.	60,866.53
Colliers Strategy & Consulting Inc.	45,560.80
Combat Cleaning Service Ltd	108,013.64
Computrol	92,850.24
Comtech (Telecom Solutions) Ltd.	33,962.84
Page Subtotal:	<u>\$ 8,925,072.89</u>

**CITY OF FORT ST. JOHN  
SCHEDULE OF SUPPLIERS OF GOODS OR SERVICES**

<i>for the year ended December 31, 2023</i>	<b>AMOUNT PAID TO SUPPLIER</b>
<b>AGGREGATE PAYMENTS EXCEEDING \$25,000</b>	
Corelogic Facility Services	76,757.68
Creative Signworks	67,383.15
Creos Experts-Conseils Inc.	38,345.23
D Bauer Mechanical Ltd	380,333.74
DB Perks & Associates Ltd	58,926.12
District of Taylor	133,373.49
DK Architecture	75,659.37
EECOL Electric Corp.	142,120.93
Energetic Traffic Control Ltd	39,956.63
Epscan Industries Ltd.	26,245.41
ESRI Canada Limited	143,704.05
Esteem Cleaning Industries Ltd.	31,196.60
Finning (Canada)	281,424.15
First Responder Health	59,902.50
First Truck Centre BC North Inc.	141,086.25
Flocor Inc.	261,783.26
Flowsystems Distribution Inc.	92,642.30
Fort Motors Ltd.	304,517.07
Fort St John Co-Operative Association	598,188.38
Fred Surridge Ltd.	210,035.45
FSJ Signature Sign Line Ltd.	37,690.81
Gear-O-Rama Supply Ltd.	289,696.37
GFL Environmental West Corporation	1,117,480.17
Green Image Enterprise Inc	28,537.38
Gregg Distributors (Fort St. John) Ltd.	98,010.39
GSD Holdco Ltd.	29,340.00
G-T-Xcavating Ltd.	107,657.98
Happy Cities	37,808.61
Hi-Pro Sporting Goods	29,780.94
Home Hardware Building Centre	57,409.56
Hotsy Blast Manufacturing LP	128,807.36
Houle Electric Limited	106,725.79
I A F F Union Local 2143	90,976.91
Ice Culture Inc	51,279.90
Ideal Office Solutions	81,443.84
Inland Audio Visual Ltd.	106,513.74
Insight	225,132.69
Iron Age Designs	256,690.00
iXsystems Inc.	105,827.00
J.S. Home Investments Ltd.	38,010.40
JAC Inc.	99,850.24
JK Gas Compression Services Inc.	60,804.99
Kamwin Electric Ltd.	214,389.00
KGC Fire Rescue Inc.	91,021.69
Knappett Industries (2006) Ltd	14,403,642.32
Knelsen Sand & Gravel Ltd.	468,641.08
Kosick Aggregates Ltd.	87,243.07
Krater Contrating Panel & Gate	40,358.16
Kumlin Sullivan Architecture Studio Ltd.	157,774.26
LED Roadway Lighting Ltd	31,489.37
Local Government Management Association of BC	25,714.80
Lumca Inc.	163,896.31
MacDunn Controls Ltd	148,800.07
Page Subtotal:	<u>\$ 22,182,026.96</u>

**CITY OF FORT ST. JOHN  
SCHEDULE OF SUPPLIERS OF GOODS OR SERVICES**

<i>for the year ended December 31, 2023</i>	<b>AMOUNT PAID TO SUPPLIER</b>
<b>AGGREGATE PAYMENTS EXCEEDING \$25,000</b>	
Macro Industries	50,358.70
Martushev Logging Ltd.	150,739.03
Metro Testing & Engineering Ltd.	35,946.75
Microsoft Corporation	271,458.70
Ministry of Transportation	1,599,284.47
MNP LLP	144,916.65
Moose FM	50,975.95
Municipal Insurance Association of BC	222,211.09
Murray GM	240,213.49
Nels Ostero Ltd.	29,837.43
Northern Legendary Construction	489,695.96
Northern Metalic Sales (Fsj)	59,593.83
Northern Peace Petroleum	32,476.75
Northern Rockies Tree Service	302,596.88
NSC Minerals	207,953.74
Off The Rock Trucking Corporation	58,471.88
Organized Crime Agency of BC (OCABC)	49,501.37
Pacific Northern Gas	711,465.21
Pacific Northern Gas Ltd. (N.E.) Ltd.	52,940.44
Park N Play Design Company Ltd.	441,236.70
Parkworks Solutions Corp.	264,282.87
Partenariat du Quartier des spectacles	37,597.57
Peace Country Rentals & Sales Inc.	47,873.85
Peace Glass	34,133.68
Peace River Regional District	7,683,752.50
Peace River Regional Hospital District	3,295,785.33
People Lived Experience Society	66,694.95
Petron Communications Ltd	180,775.20
Pineview Management Ltd	70,471.80
Postage by Phone	63,000.00
PR Oilfield Services Ltd.	41,223.00
Prairie Robotics	68,880.00
Pro Fire Emergency Equipment	77,450.38
Pro North Heating	163,448.94
Questica Inc.	25,714.60
Receiver General For Canada - RCMP Manpower	4,486,664.59
Redel, Kris	106,285.39
Redpath Relocations	64,736.44
Rentco Equipment Ltd.	154,600.16
River's End Ventures	27,584.91
Rivers Sand & Gravel	95,093.67
Rocket Epoxy Ltd.	62,472.34
Rocky Mountain Phoenix	117,465.74
Rosebrook Flooring And Paints Ltd.	153,813.36
Roy Northern Environmental Ltd.	94,984.69
Russell Eggleston Creative Services	68,375.19
Rynic Communications	57,664.09
S Young Enterprises Ltd.	1,754,050.80
SAIT	26,870.83
Sander Rose Bone Grindle LLP	63,498.75
School District No. 60	182,180.76
SCS Steel Container Systems Inc.	27,287.59
Securiguard Services Limited	54,229.83
Page Subtotal:	<u>\$ 24,920,818.82</u>

**CITY OF FORT ST. JOHN  
SCHEDULE OF SUPPLIERS OF GOODS OR SERVICES**

<i>for the year ended December 31, 2023</i>	<b>AMOUNT PAID TO SUPPLIER</b>
<b>AGGREGATE PAYMENTS EXCEEDING \$25,000</b>	
St. John Advertising	32,772.56
Staples Business Depot Store 303	30,433.66
Starlight FX Ltd	30,000.00
Stinson ITS Inc.	105,831.04
Storm Irrigation Services	85,641.94
Sun Life Assurance Company of Canada	1,776,804.94
Surerus Construction & Development Ltd.	66,682.40
Swift Specialty Services Inc.	55,894.92
Sykes Audio Visual Holdings Inc.	120,757.30
Telus Communications (BC) Inc	51,702.38
Telus Mobility	97,579.81
Telus Services Inc.	226,867.20
Terus Construction Ltd.	7,381,897.16
Tetra Tech Canada Inc.	116,130.00
Tiger Calcium Inc.	48,278.16
Tom's Construction	163,253.40
Unitech Construction Management Ltd.	7,221,272.62
Urban Matters	134,552.25
Urban Systems Ltd	3,688,213.59
US Bank Canada	901,118.42
Valley Blades Limited	40,035.52
Valley Traffic Systems	49,405.46
Vanak Realty "In Trust"	265,535.63
Vimar Equipment Ltd.	683,225.07
Walter Allen Enterprises Inc.	109,247.58
Yeti Refrigeration Inc.	291,825.84
Page Subtotal:	<u>\$ 23,774,958.85</u>
<b>Grand Total - Aggregate Payments exceeding \$25,000</b>	<u><b>\$ 79,802,877.52</b></u>
<b>Consolidated Total - Suppliers who received aggregate payments of \$25,000 or less</b>	<u><b>\$ 4,168,345.14</b></u>
<b>Consolidated Total paid to suppliers for Grants and Contributions</b>	<u><b>\$ 1,269,188.41</b></u>
<b>Total Payments made for the Provision of Goods or Services</b>	<u><b>\$ 85,240,411.07</b></u>

Any differences between this schedule and the financial statements are related to the following:

- ~ This schedule is prepared on a cash basis of accounting versus the accrual basis used to prepare financial statements.
- ~ Payments made to other taxing authorities for the collection of their taxation are included in the list of suppliers although these amounts are not a City expense, such as: BCAA, MFA, PRRD, PRHD, and Provincial School Tax.
- ~ This schedule includes the full GST paid to the suppliers, while the financial statements are net of the GST rebate.
- ~ Non-expense related items, such as some of the investments undertaken and principal repayments on debt also appear on the supplier list.

## The City of Fort St. John

### Statement of Financial Information (SOFI)

Year Ended December 21, 2023

#### Management Report

The financial statements contained in this Statement of Financial Information under the *Financial Information Act* have been prepared by management in accordance with generally accepted accounting principles and the integrity and objectivity of these statements are management's responsibility.

Management is also responsible for all other schedules of financial information and for ensuring that this information is consistent, where appropriate, with the information contained in the financial statements and for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial statements are produced.

Council is responsible for ensuring that management fulfills its responsibilities for financial reporting and internal control and approves the financial information included in the Statement of Financial Information.

The external auditors, Sander Rose Bone Grindle LLP, conducted an independent examination, in accordance with generally accepted auditing standards, and express their opinion on the financial statements as required by the *Community Charter*. Their examination did not relate to the other schedules and statements required by the Act. Their examination included a review and evaluation of the City's system of internal control and appropriate tests and procedures to provide reasonable assurance that the financial statements are presented fairly.

Shirley Collington  
Director of Finance

May 30, 2024