



## REQUEST FOR DECISION

File # 1220-20

Report To: Mayor and Council  
From: Director of Public Works and Utilities  
Presenter: Jeremy Garner  
Subject: Administration Report No. 0052/24  
Kin Park East Side Improvements  
Meeting: Regular Council  
Meeting Date: 22 Apr 2024

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### RECOMMENDATION:

"THAT, Council award the tender for the Kin Park East Side Improvements to S. Young Enterprises Ltd. of Fort St. John, BC for the tendered price of \$2,491,239.23."

### CAO'S COMMENTS:

The recommended tender award to S. Young Enterprises falls within the approved budget for this project.

ALTERNATIVE RECOMMENDATION: "THAT, Council receive Administration Report No. 0052/24 - Kin Park East Side Improvements for information."

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### KEY ISSUES(S)/ CONCEPTS DEFINED:

The City issued a Tender for Kin Park East Side Improvements on March 20, 2024. The tender closing date has passed and as such, the tender should be awarded in order for work to begin. The tender documents have been reviewed for accuracy and completeness.

RELEVANT POLICY: City of Fort St. John Council Policy 22/22 Purchasing and Tendering Policy

## IMPLICATIONS OF RECOMMENDATION

### COMPLIANCE WITH STRATEGIC PILLARS:

**Vibrant Community – Invest in community safety, social, cultural, and recreational programs.**

**Organizational Excellence – Provide a healthy workplace that is inclusive and builds on our diversity, engagement, and sense of community.**

**Managing Assets – Build and manage assets that support the current and future needs of the community.**

### COMPLIANCE WITH STRATEGIC PRIORITIES:

#### GENERAL:

The west side of Kin Park improvements have been completed and work has begun on the improvements to the east side of Kin Park.

The City received two compliant tender submissions as follows:

Tender Submission	Tender Price GST inc
S. Young Enterprises	\$ 2,491,239.23
Northern Legendary Construction Ltd.	\$ 2,810,259.43

The work completed by the contractor under the Kin Park East Side Improvement contract will generally consist of the following:

- | Upgraded asphalt parking lot with lighting
- | Install owner supplied shade sail posts and washroom
- | Playground including installation of owner-supplied play equipment
- | Concrete seating areas and approx. 300m multi-use trails with lighting
- | Site prep for asphalt pump track and coordination with pump track installer
- | Pump track lighting
- | Site furnishings and landscaping

The east side upgrades will include a playground, washroom, parking lot paving with lighting, and an asphalt pump track, all of which are all anticipated to be completed by the fall of 2024. This is currently the final phase of the Kin Park Improvements.

Urban Systems will coordinate and assume the role of project manager for the duration of construction project.

#### **Playground (pre-ordered)**

The 2023 Capital Budget included funds to purchase playground equipment and washrooms, along with completing the remaining design work for the upgrades to east side of Kin Park. The 2023 funds were

carried forward to 2024 and the equipment will be installed in 2024 as part of the other park improvements. The City issued an RFP (request for proposal) on September 15, 2023 for Kin Park East Playground improvements including the design and supply. The RFP specifications included a maximum footprint area and a maximum budget of \$400,000.

Following the review and scoring process, the City selected the submission from Parkworks Solutions Corp. with adjusted options, for \$333,082.41.

#### **Washrooms (pre-ordered and pre-paid)**

The new washrooms will be in close proximity to the playground and the parking lot, and easily accessed from the trail network. The washroom design and construction are consistent with the layout and construction of four other outdoor washrooms located at Mathew's Park, Skate Park, Spray Park, and Festival Plaza.

The City has taken the lessons learned from fixtures installed in previous washrooms and implemented them in this washroom construction, including stainless steel fixtures to be installed from the factory to reduce the impact of vandals. The doors will be equipped with auto locking devices and will be open during select hours for summer and winter reflecting the park needs.

A total of \$233,395.73 was paid in 2023 to secure supply, and delivery for after May 2024.

#### **Pump Track (contract secured)**

Kin Park was identified for upgrades in the Parks and Recreation Master Plan adopted by Council in 2016 which was based on extensive community input throughout 2019 and 2020. At that time, a need for an expanded bike track as well as a scooter and skateboard circuit was identified.

Through careful review of current trends and community engagement, staff have determined that a pump track in Kin Park would be the best fit to mostly satisfy these needs.

A pump track is a circuit of rollers, banked turns and features designed to be ridden completely by riders "pumping" to generate momentum by up and down body movements, instead of pedaling or pushing. They were originally designed for the mountain and BMX bike scene, and due to asphalt construction, they are also used by skateboard, scooters and are even accessible to wheelchairs.

Through Canoe Group Purchasing, Canadian Ramp Company from Oakville, Ontario was selected to supply and install the pump track for the sum of \$630,000.

The pump track site will be prepared under this contract and Canadian Ramp Company will install the pump track after the site has been prepared.

## **ORGANIZATIONAL:**

### **FINANCIAL:**

2024

Summary

East

Kin \$4,480,000.00

Budget

Playground \$333,082.41

Pumptrack \$630,000.00

East

Side \$2,491,239.23

Improvements

Engineering \$250,000.00

Contingency \$775,687.36

Washrooms

Prepaid  
in  
2023

**FOLLOW UP ACTION:** A letter of award will be issued to S. Young Enterprises Ltd, should Council approve the recommendation.

**COMMUNITY CONSULTATION:**

Community Consultation regarding the parks was completed through the Parks and Recreation Master Plan.

Canadian Ramp Company conducted a public survey to assist in understanding the ridership age and skills in the community. This was used to design a mainly beginner and intermediate pump track with a small advanced portion.

**COMMUNICATION:** Once the tender has been awarded and a construction schedule has been agreed upon, notice will be given to the public that there will be some shutdowns in the Park. The existing playground will remain open during construction whenever possible.

**DEPARTMENTS CONSULTED ON THIS REPORT:**

Parks, Public Works, Engineering

The Kin Park Upgrades are part of the Parks and Recreation Master Plan.

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**Attachments:**

**RESPECTFULLY SUBMITTED:**

Jeremy Garner, Director of Public Works and Utilities

22 Apr 2024