



## REQUEST FOR DECISION

File # 1220-20, 1190-20

**Report To:** Mayor and Council  
**From:** Director of Public Works and Utilities  
**Presenter:** Jeremy Garner  
**Subject:** Administration Report No. 0129/23  
East Kin Park Playground Supply  
**Meeting:** Regular Council  
**Meeting Date:** 11 Dec 2023

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### RECOMMENDATION:

"THAT, Council award the East Kin Park Playground Supply to Parkworks Solution Corp. of Kelowna, BC, with optional equipment, for \$354,606.34."

### CAO'S COMMENTS:

**Following the tender process, the staff recommendation is that Council award the East Kin Park Playground supply to Parkworks Solution Corp. of Kelowna, BC as detailed in the attached staff report.**

**ALTERNATIVE RECOMMENDATION:"THAT Council receive Administration Report No. 0129/23 - East Kin Park Playground Supply for information."**

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**KEY ISSUES(S)/ CONCEPTS DEFINED: The City issued an RFP (Request for Proposal) for supply and design for playground equipment for the east side Kin Park upgrades and it should be awarded.**

**RELEVANT POLICY: Purchasing and Tendering Policy 22/22**

IMPLICATIONS OF RECOMMENDATION
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**COMPLIANCE WITH STRATEGIC PILLARS:**

Vibrant Community – Invest in community safety, social, cultural, and recreational programs.

Managing Assets – Build and manage assets that support the current and future needs of the community.

**COMPLIANCE WITH STRATEGIC PRIORITIES:**

**GENERAL:**

The west side of Kin Park upgrades has been completed and work has begun on the east side of Kin Park. The remaining upgrades will include a playground, washroom, parking lot paving with lighting, and an asphalt pump track, which are all anticipated to be completed by the fall of 2024.

The 2023 Capital Budget included funds to purchase playground equipment and washrooms, along with completing the remaining design work for the upgrades to east side of Kin Park. The intent is to purchase the playground equipment with 2023 Capital Funds and install the equipment in 2024 as part of the other park improvements. The City issued an RFP on September 15, 2023 for Kin Park East Playground improvements including the design and supply. The RFP specifications included a maximum footprint area and a maximum budget of \$400,000.

A review team was organized and feedback was solicited from various community youth. The RFP included an outline to advise interested parties that a best value style selection methodology would be utilized included the following criteria:

- Proponent is a certified playground designer
- Relevant project experience and references
- Product warranty and customer service
- Delivery schedule
- Layout options, design and accessibility criteria
- Youth feedback
- Creativity and ingenuity
- Value of overall play experience
- Pricing

Following the review and scoring process it is recommend that the City select the submission from Parkworks Solutions Corp. with adjusted options, for \$354,606.34.

**This playground will have a rubber pour in place play surface which will be purchased separately and installed by a qualified contractor.**

**The new playground will be installed to the south of the existing playground, which will allow the existing playground to remain in use during construction. The playground equipment will be installed as part of the tender for the remaining construction work.**

**Upon completion of the new playground, the existing play structure will be removed. There are also various legacy playground structures that will be removed to facilitate the new install.**

**ORGANIZATIONAL:**

**FINANCIAL:**

**There is sufficient funds in the 2023 Capital budget to fund this project. Funds dedicated to the Kin Park Improvements that are not utilized by the end of 2023 will be carried over into the 2024 Capital Budget.**

**The City received detailed submissions from five suppliers:**

<b>Supplier</b>	<b>Option A</b>	<b>Option B</b>
<b>Habitat Systems Inc.</b>	<b>\$324,053.00</b>	<b>\$373,643.00</b>
<b>Playquest Recreation</b>	<b>\$261,610.41</b>	<b>\$241,629.25</b>
<b>Parkworks Solutions Corp.</b>	<b>\$367,899.14</b>	<b>\$374,020.53</b>
<b>Canadian Recreation Solutions</b>	<b>\$358,065.00</b>	<b>\$370,075.00</b>
<b>Park N Play Design Co LTD.</b>	<b>\$321,550.41</b>	<b>\$318,283.59</b>

**FOLLOW UP ACTION: Staff will need to administer the contract award letter to Parkworks Solution Corp following Council approval.**

**COMMUNITY CONSULTATION: The Kin Park Upgrades are part of the Parks and Recreation Master Plan**

**COMMUNICATION:**

**DEPARTMENTS CONSULTED ON THIS REPORT: Parks**

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**Attachments:**

**Kin Park Playground Layout**

**Kin Park Fort St. John BC Option 2A**

**RESPECTFULLY SUBMITTED:**

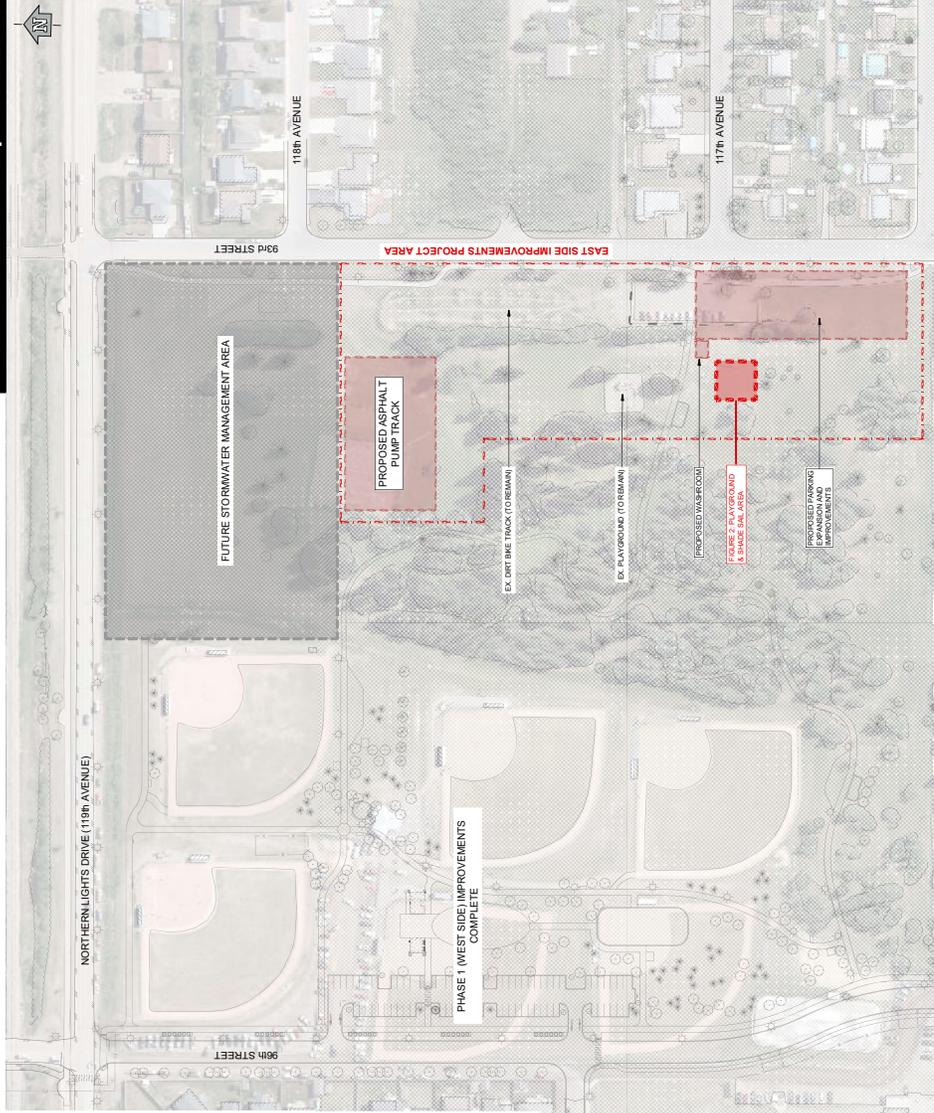
**Jeremy Garner, Director of Public Works and Utilities**

**17 Nov 2023**

**Kin Park East Side Improvements**



PROJECT LOCATION - FORT ST. JOHN, BC  
SCALE 1:10,000



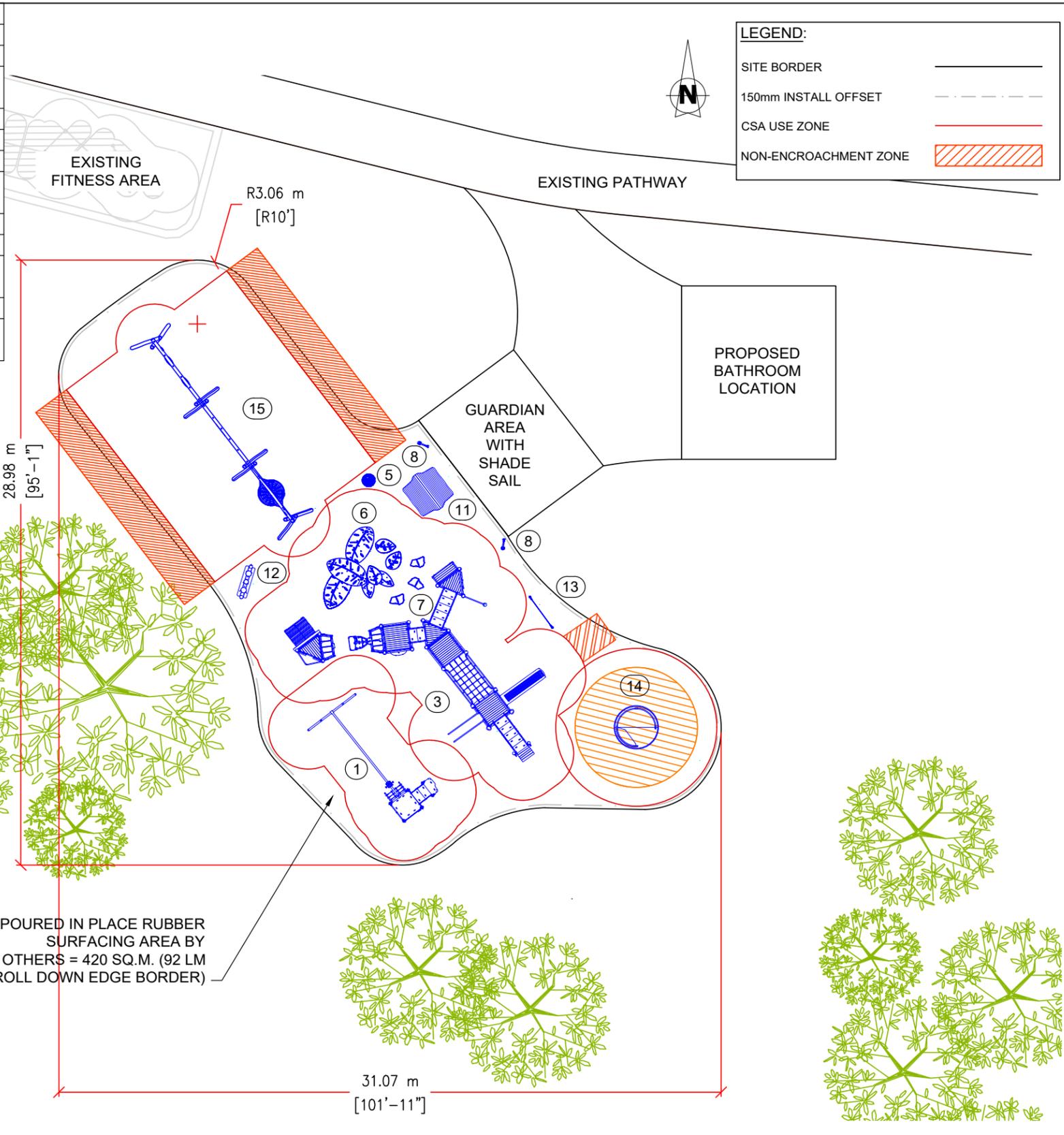
Client/Project  
City of Fort St. John  
Kin Park East Side Improvements  
Scale/Date/Rev  
2023/09/14/1  
195.6.0439.22  
PROJECT AREA

ISSUED FOR  
INFORMATION  
September 14, 2023  
urbansystems.ca





Parts List			
ITEM	SKU	COMPONENT NAME	QTY
1	PCM720134	ACCESSIBLE TRACK RIDE	1
3	NRO930652	CUSTOM STRUCTURE WITH CLIFF RIDER	1
5	C-18001	SENSORY MUSHROOM	1
6	J5-21001-5B	THE LEAF HIDEAWAY	1
7	G-15004	ROCK CROSSING	3
8	PCM711085	CUSTOM STAND ALONE TALK TUBES (SET OF 2)	1
11	NRO404	VILLAGE SHOP	1
12	NRO602	PERCUSSION MUSIC PANEL	1
13	L-20029	NON-VERBAL COMMUNICATION BOARD	1
14	PCM157	UNIVERSAL CAROUSEL	1
15	NRO926-2024 8359	CUSTOM 3 BAY SWING	1



**LEGEND:**

SITE BORDER \_\_\_\_\_

150mm INSTALL OFFSET - - - - -

CSA USE ZONE \_\_\_\_\_

NON-ENCROACHMENT ZONE 



**Kelowna Office**  
 805 Crowley Street, Kelowna, BC  
 V1Y 7G6 - Local: (250) 712-3393

**Langley Office**  
 6286 203 St C100, Langley, BC  
 V3A 5E6 - Local: (604) 940-0162

**Edmonton Office**  
 12824-141 Street, Edmonton, AB  
 T5L 4N8 - Local: (780) 454-5645  
 Toll Free MAKR: 1 (888) 890-6257  
 www.parkworksco.com

Scale: 1:200  
 Date: Sep 26/23

Drawn by: D.B.  
 Revision #: 1

KIN PARK OPTION 2 (A)

FORT ST. JOHN, BC

OCT 2023

D.B.

1 UPDATED EQUIPMENT SELECTION AND LAYOUT

Design Age: 2-12  
 Project #: 102159  
 Sales Rep: M.T.

Site Area: 420 SQ.M.  
 Critical Fall Height: 2.3 M

**NOT FOR CONSTRUCTION PURPOSES**

Layout: 11 x 17  
 Sheet #: 1/1

**NOTE: EQUIPMENT CONFORMS TO CAN/CSA-Z614-20 STANDARD - CHILDREN'S PLAYSPACES AND EQUIPMENT**

POURED IN PLACE RUBBER SURFACING AREA BY OTHERS = 420 SQ.M. (92 LM ROLL DOWN EDGE BORDER)